



Nashua Public Schools

"Home of the Porcupines"

NASHUA SCHOOL DISTRICT 13E

PO BOX 170 – 222 MABEL • NASHUA, MT 59248

PHONE: (406) 746-3411 • FAX (406) 746-3458

www.nashua.k12.mt.us



Nashua School Plan of Action for COVID-19 Closure. Reviewed 8/2021

The following documents the efforts of the Nashua School to provide educational and nutritional services to the students of the Nashua School District 13E during the potential closure of the district in response to the spread of the COVID-19 virus. This plan is a product of the collaboration of our districts parents/guardians, staff, board of education and the administration.

The Nashua School Plan is as follows:

OFF SITE LEARNING

1. Offsite learning instruction and structure: The District has the following structure in place to ensure off-site learning for students. The District has ensured that continuity plans for educational services can be accessed by all students, regardless of resources available at home. The strategies identified below are, of course, customized to meet the individual needs of each student.

The plan of the Nashua School is to work primarily from two platforms with students. These will be learning packets and distance with our students unless a need arises for students to receive one on one instruction. If that need arises the teacher will make arrangements with the parents/guardians of the student for a time to meet.

Students will receive their work in a variety of ways. Teachers will use the following methods of delivery for learning materials:

1. Learning packets that contain classroom notes, worksheets, take home quizzes/tests, information sheets etc.
 - a. Teachers will send all assignments to each student for them to work on. In the event that a student does not have access to the internet and cannot obtain that access even with the assistance offered by the district and local telecommunication group, students would still have their regular work and find it possible to complete.
 - b. In the event that a student does not have ready access to the internet and it cannot be provided staff will communicate with students using the telephone and will schedule regular visits with the student and their parent/guardian.
 - i. Through our surveying of parents, it is very likely that all of the Nashua School students will either have internet access or be able to obtain with the help of the district or NEMONT.



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2. Google Platform- Teachers will be uploading assignments, notes, discussion questions etc. for students to review. Students who have access will be able to review, print, and submit lessons to their teacher using the Google Platform.
 - a. The Nashua School has sent a request to all parents to find out who does not have access to the internet and why some do not have internet access.
 - b. We are working with our local telecommunication company NEMONT to provide services to those families that wish to have internet access where there is an issue that can be readily solved
 - c. NEMONT has stepped forward and offered to help provide internet access for as many families as possible. This includes bumping up existing speeds, internet hot spots, as well as other equipment that can be provided.

3. Learning Platforms- The Majority of our teachers will be using existing learning platforms from their classrooms. These platforms will be used to assign work, submit work, communicate with parents and students. These platforms include but are not limited to:
 - a. Classrooms DOJO- Elementary
 - b. Renaissance- This will be a K-6 platform
 - c. SEESAW- Elementary
 - d. GOOGLE- Elementary and JH/HS
 - e. YOU TUBE- K-12
 - f. Staff will also be looking for other avenues that will allow them to reach students and help ensure their learning during this time

4. Communication- Staff will be using a variety of methods to communicate with students. We recognize the importance for students to be informed of changes to a lesson or due date. It is also important for them to be able to ask questions or engage in discussion with their teacher. Staff will be using a variety of methods of communication
 - a. FACEBOOK- Used by staff for communication with parents
 - b. EMAIL- Each Nashua student has their own email to use for submitting assignments and communication with staff
 - c. School Website- We will be posting material to the school website and contacting families by phone if necessary, in regards to meal delivery, assignment delivery and collection as well as any other pertinent information

5. Technology- The Nashua School has a one to one technology program for our students.
 - a. All of our 6-12 students have their Chromebooks with them at this time. When we delivered material to students on March 17th we made sure that all students had each of their textbooks as well as their Chromebook in their possession
 - b. In the event that we need to replace or repair a Chromebook we have extras available for students to use

6. Distribution of Learning Materials- The Nashua School will be using two methods for distributing and collecting learning materials.
 - a. The Nashua School will use our established bus routes to deliver and collect our hard copy learning materials.



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- b. Staff will be creating learning packets that will contain two weeks of materials. We will deliver these materials to students every two weeks as the closure continues. We will contact all parents using our ONECALL Communication system informing them of what time our bus drivers will be coming around with the learning materials for students as well as any meals that need to be delivered.
7. Review and Amendment
 - a. The Nashua School will seek information from our staff, community, parents/guardians and students to review the effectiveness of this plan.
 - b. The Nashua School will continually review this plan moving forward. If there are any changes made to this plan the board will review and amend the plan officially.
 - c. Any revisions that are made to this plan will be forwarded on to the proper government authorities.

SCHOOL NUTRITION

2. School meals, consistent with what the District regularly provides: The District has implemented the following strategies to ensure that our students are continuing to receive nutritional meals, the same as if the District was open for pupil instruction.

The plan of the Nashua School for student nutrition will follow our normal nutritional policy with one added aspect. The Nashua School has been in contact with Jackie Roller from OPI and have completed all of the necessary documentation to implement this aspect of our action plan.

1. Documentation
 - a. The school has contacted all of the parents/guardians of our students and informed them that they can still receive meals during this time just as they have during a regular school session.
 - b. The Nashua School has created a spreadsheet showing what families have accepted meals as well as those who have declined meals.
2. Preparation
 - a. The Nashua School Kitchen staff will be preparing meals (breakfast and lunch) for each family that accepted nutritional services. Many of the families in our district live a significant distance from the school and to help offset the necessity for them to travel or be home for delivery we have prepared meals for families for the entirety of the week.
 - b. The Nashua School kitchen staff will be preparing meals that are convenient for parents but are healthy and nutritious as well
3. Delivery
 - a. We will be using our bus drivers on established routes to deliver meals to our families who have accepted them that are on our bus routes
 - b. We will establish a time for families who live in town to come to the back door of the kitchen to pick their meals up.



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- c. The meals will be clearly marked with the name of the family.

STUDENTS WITH DISABILITY SERVICES

3. Services for students with disability: The District has implemented the following strategies to ensure that each student who is on an IEP or 504 Plan continue to receive the educational and related services to make progress towards their individual goals. The strategies identified below are customized and differentiated to meet the individual needs of each IDEA and 504 students.

The plan for the instruction and delivery of services to students with disability is patterned very closely with our distance learning plan.

Under this plan the Nashua School will ensure that:

1. The Nashua School will provide a Free and Appropriate Education for students with disabilities. This plan will include the following criteria
 - a. The district will conduct IDEA and 504 meetings via electronic means or if possible meetings in person adhering to current CDC, State, and local guidelines for health.
 - b. The District will provide educational and related services to students, in collaboration with parents and staff through
 - i. Alternative learning sites
 - ii. On-line learning using a variety of platforms
 1. Google
 2. Facebook
 3. Zoom
 4. Email
 5. Video Chats
 6. Phone Calls
 7. Other platforms as identified
 - c. The District will provide as necessary and adhering to all state, local and CDC guidelines 1 on 1 sessions with students to ensure continued educational success.
 - d. The District will ensure collaboration between SPED and general education staff to provide appropriate lessons, content and materials for students with disabilities.
 - e. The SPED staff will be available daily during regularly established school hours to answer emails, messages, texts and phone calls from students and families.
2. The District will maintain open lines of communication with parents using
 - a. EMAIL
 - b. School Website
 - c. Phone Conversations
 - d. Instant Messaging
 - e. Facebook



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STUDENT SERVICES

- Other services customarily provided to students: The District has implemented the following strategies to ensure that our students receive service that we provide the same as if pupils were being educated on-site.

The Nashua School District is providing guidance counselor services and supports as needed for students during this time.

The Nashua School District is providing social and emotional supports and services for students as needed during this time.

The Nashua School will provide these services as needed and will respond to any communications from students or families for such services as promptly and completely as possible.

Superintendent

Date

Board Chair

Date